

Course Title: Foundation to the Basic Concepts of English

Course Prerequisites:

This course is designed for candidates meeting the following prerequisites:

Educational:

- The minimum educational qualification for the course is an Intermediate degree (F. A /F. Sc.)
- Basic level of written and oral proficiency in the English language is compulsory
- A basic level of IT skills are preferred

Professional:

- In-service teachers of primary level English or pre-service candidates intending to take primary English teaching as a profession

Course Duration:

The total duration of this part time inset course covers a span of 21 days; delivered as 5 contact hours per day.

Module	Strand	Days	Hours
Module 1	Getting started with Letter Names and Sounds, Basics of Phonics, Blends, CVC words and Sentence Making)	4	20
Module 2	Planning to Write	4	20
Module 3	Reading & Comprehension	4	20
Module 4	Creative Writing	4	20
Module 5	Comprehension & Summary	5	25
Total		21	105

The course consists of a total of 105 hours of instruction and an ongoing teaching practicum of face to face sessions throughout the duration of the course.

Off Site Contact Input:

105 hours of direct engagement in formal face to face training

The Course Content

Module 1

- Letter names and sounds
- Short vowel sounds
- Blends, digraphs, long vowel sounds
- Sight words
- Sentence structure (combining words to make sentences and applying the correct punctuation)
- Parts of speech

Module 2

- Relationship between sentences and paragraphs
- Functioning of effective transitional devices
- Writing a guided paragraph
- Writing a paragraph using effective transitional devices and a topic sentence
- Brainstorming
- Mind mapping
- Organizing ideas before writing
- Using appropriate vocabulary and tense to describe a person/place/object
- Narrating an activity from the immediate environment
- Explaining a process or procedure

Module 3

- Pre-reading strategies
- While Reading strategies
- Post reading strategies
- Strategies for reading with understanding
- Identifying the characters in a story and expressing preferences about them (oral and written)
- Identifying the setting of a story
- Identifying the beginning, middle and the end of a story

Module 4

- Writing a guided story, using the elements: beginning, middle and the end
- Incorporating dialogue and conflict in a story
- Incorporating imaginary characters
- Describing surroundings, self, place, etc.
- Describing events (birthdays, Eid and more)

- Differentiating between formal and informal writing styles
- Differentiating between types of letters (invitations, complaints, applications)
- Writing within a given format (the purpose of writing, date and time, name of the addressee and sender)
- Writing replies to invitations

Module 5

- Applying critical thinking to interact with text and locating specific factual information
- Predicting what follows in the text using the context and prior knowledge
- Guessing the meaning of difficult and unfamiliar words through the context
- Inferring using the context of the text and prior knowledge
- Using visual and context clues to make inferences
- Answering the short questions based on the text
- Developing strategies to comprehend different types of questions (factual, personal response, interpretive, inferential and open ended)
- Using summary skills to provide missing words in a gapped summary
- Using the mind map to mark the text for important points
- Retelling a story briefly, but sequentially
- Summarizing a short folktale in a gapped summary exercise

Required resources

- Multimedia
- PowerPoint presentations Videos of classroom strategies, to be used as a model for participants

Teaching and Learning Methods:

Interactive, inclusive and task based training approach.

Case study, focused learning, group work, lectures and problem solving strategies for teaching and learning. Analyzing the learning through an inquiry based approach for self evaluation.

Course Completion Criteria:

DIL specifies that all candidates should:

- Attend the whole course with a minimum 80 per cent attendance per module.
- Maintain and submit a portfolio of all course work and related documentation, including all materials related to the teaching assignments.

- Carry out all assignments in accordance with the regulations and submit assignments to the DIL Islamabad Office for assessments, by the date specified.

The assessment criteria specified in this segment are subject to change with organization's policies

Certification:

Successful candidates will get a certificate of completion

Cost of the Course:

PKR. 2000/ day per participant, excluding the cost of resource materials.